



WHAT YOU NEED TO KNOW ☺

(Enrolment form and prices are on the next page)

Common Courtesy

Our Academy tries its best to run on the values of common courtesy. We will always do our best by you and we trust you will always do your best by us. We find it a more pleasurable experience for all if common courtesy is extended by all parties. We always try to plan ahead and you doing the same will help us be more organised and provide the best quality of service possible to you.

Email Address

Firstly, we need to have a valid email address as this is how we communicate with you and send you your invoices! It is vitally important that we can communicate with you so we can send you important information including fee reminders, our newsletter and other relevant information. If your email address changes, please don't forget to let us know or you may miss something important!

Enrolling

Have you filled in the form with all your details? Once you have, simply sign it and get it back to us! We will update your information on our system and away you go! Again, if your details change along the way, please let us know.

Re-Enrollment

Loving the lessons? Fantastic! If you want to continue the following term, simply pay your invoice in full for the next term. This will secure your place. Invoices for the next term are emailed out to you within the last 3 weeks of the current term. Remember that payments are non-refundable. If you aren't returning the next term, please tell your coach before your last lesson of the current term so we know what places are available for new enrolments (common courtesy☺).

What happens if it rains?

Don't panic and there's no need to call us. Simply assume that training is on unless you hear from us. We will always do our best to dry the courts and get them playable if we can. If we can't, we will send a text message to your mobile phone to let you know that training has been cancelled so make sure you give us the best mobile number to get you on! The decision to cancel training will always be delayed as long as possible to assess the weather.

Fees

- All term fees for new enrolments are due in full at your first lesson of the term. We cannot let you start without full payment. We don't want anyone to have to sit out! Once fees are paid, they are non-refundable.
- If you aren't sure how much is owing, you can always phone us or email us. It's no hassle! We are more than happy to check and let you know.
- Can't make it to a group lesson? That's no issue! If you give us at least 24 hours-notice of an absence beforehand, we are more than happy to arrange a makeup class for you! After you've given us the required notice, simply give us a call or send through an email at your earliest convenience and we will let you know what other days and times are available. This may mean exceeding the maximum number of pupils in a class on occasion, but we do our best to help everyone! Don't forget to call us though, and don't leave it until the last minute as you may miss out! Lessons not made up unfortunately are forfeited.
- Had a go and it really isn't your thing? As sad as we are because we want everyone to play tennis, we understand that it does happen from time to time so we'll refund you the remaining lessons minus a \$20 administration fee. We can of course, only extend this courtesy to you for your first term and only up to your second lesson. After that the fees are non-refundable. We would hope that you address any issues you may have with us first so that we can try and fix any problems that may exist. We want everyone's experience to be fun and enjoyable!
- Private lessons are payable on a week to week basis given that they are more expensive. You simply need to head over to your coach at the start of each lesson and hand them the payment before you start your half hour or full hour lesson.
- Can't make it to a private lesson? You have committed to a term of lessons so you will have to make yourself available on a day and time suitable to your coach to make it up. If you cannot do this, you will unfortunately be charged for the lesson.

Liability

We do of course have to throw in the bit about our liability. Tennis, like any sport, can be tough and injuries may occur. Match Point Tennis Academy coaches conduct lessons in as safe an environment as possible and will not be held liable for any injuries that occur to participants as a result of any incident or accident happening on court or any treatment administered or lack thereof.

By enrolling in the coaching program whether you sign this form or not, you acknowledge your understanding of how we operate and agree to it all. If there is anything you don't understand, please ask. We look forward to seeing you on the courts!

**JUNIOR
RACQUETS
AVAILABLE
ONLY \$20!**



**10% OFF
PHYSIOTHERAPY!**

333 OLD GEELONG RD
HOPPERS CROSSING

TENNIS COACHING – TERM 1, 2012

Term Dates: Monday 30 January – Saturday 31 March

Duration: 9 Weeks

Given the short length of term, lessons will be conducted on Labour Day- Monday March 12

Lesson Type	Age Guide	Max No. Of Pupils	Duration	Value (GST Inc)
1. Tiny Tackers	3-4	4	30 mins	\$108 / Term
2. Joeys Hot Shots!	5 – 6	4	30 mins	\$108 / Term
3. Transitional Hot Shots!	7 – 8	4	30 mins	\$108 / Term
4. Chaser 1 Hot Shots!	9 - 12	4	1 hour	\$153 / Term
5. Chaser 2	13 - 17	4	1 hour	\$153 / Term
6. Adult Group	Adult	4	1 hour	\$162 / Term
7. Ascend Squad	Tourn Players	Invitation Only	2 hours	\$225 / Term
8. Private Lesson	Any	1	30 mins	\$30 / Lesson
9. Private Lesson	Any	1	1 hour	\$60 / Lesson

Please complete the following registration in full and return to us

Pupil's First Name: _____ Surname: _____

D.O.B: _____ Age: _____ Primary Adult Contact: _____

Primary Mobile: _____ **Any text message notifications will be sent to this number**

Home Phone: _____ Other Phone: _____

Please note that invoices are emailed out to you each term so please supply a valid email address

E-mail Address: _____

Home Address: _____ Suburb: _____ Post Code: _____

I would like to enroll in the following

Venue: Point Cook (Jamieson Way) Werribee (Sports & Fitness Centre)

Lesson Type (see table above): circle- 1 2 3 4 5 6 7 8 9

Preferred Lesson Day/s: (circle) - Mon Tues Weds Thurs Fri Sat Preferred Time: _____
(Werribee Only)

I require a junior racquet (\$20) for my child in Tiny Tackers, Joeys or Transitional class- YES NO

T-shirt size (**Hot Shots** groups only) XS/6 S/8 M/10 L/12 XL/14

I have read, understand and fully accept everything on the "what you need to know" document that I have received.

Signed: _____ Print Name: _____ Date: _____